



# Interim Transcript Request Form

## INFORMATION - STUDENT

Student ID:	Date of Birth:        /        /
Title: Mr <input type="checkbox"/> Ms <input type="checkbox"/> Miss <input type="checkbox"/>	Gender: Male <input type="checkbox"/> Female <input type="checkbox"/>
First Name:	Last Name:
Contact Number:	Email:
Residential Address:	

Please be advised that all payment must be made up to date and your assessment must be marked competent before your request can be processed.

How would you like to receive your certificate? Please select ONE of the following options:

1. Collect in person at Pacific Hospitality And Culinary Academy
2. Receive via post\*

*\*Please note that if you select the option, 'receive via post', we only provide regular postage: if your certificate is damaged or lost in the mail, we cannot take any responsibility for it and it will cost 500 NRS to re-print the certificate.*

Do you require a scanned copy in your email as well?

Yes                       No

Please allow up to 10 business days for your certificate to be printed. We will inform you when your certificate is ready.

If you require your certificate before 10 business days, please see the additional fees below:

500 NRS - Same day issue (if available)                       200 NRS - Next day issue (if available)

I declare that I have read and understood the terms and conditions as stated above.

\_\_\_\_\_  
Student Signature

\_\_\_\_\_  
Date